

Policy Statement:

Funding for Professional Courses for SMAC Members

At the April 2014 meeting of the Sugarloaf Mountain Athletic Club (SMAC) Board of Directors, a motion was unanimously passed to provide monetary support, on an as-requested basis, to deserving applicants requesting reimbursement to cover the cost of relevant professional training. As of April 2014, SMAC will pay **up to** the full tuition fee for a Club member's participation in a professional course/workshop related to coaching (or a similar running-related area), given that the Club member:

- is a member in good standing (i.e., has paid her/his dues for the year),
- has demonstrated a previous on-going commitment to serving SMAC for at least the previous 3 years, and
- has made an on-going commitment to SMAC for at least the next 3 years.

In order to receive funding from SMAC, Club members must apply directly to the SMAC Board for the amount desired. A member who is referred by a board member or other third party will **not** be considered for funding, unless the individual submits a written request to the Board. The written request may be on paper or via email. The written request must include:

- the name of the course/workshop
- a brief (1-2 sentence) description of the course/workshop
- the amount of funding being requested (this may be **up to** the full amount of the tuition)

All requests will be reviewed, and must be approved by, the Board of Directors.

For the Club's accounting purposes, any individual receiving funding **must** provide proof of completion of the course/workshop.